



1. Name, Objects & Powers.

1.1 Name

The name of the organisation shall be Weston Islamic Education Centre (hereinafter referred to as "the Centre").

1.2 Legal Status

The Centre shall operate as a registered charity under the laws of England and Wales, and shall be governed by this Constitution.

1.3 Objectives

The Centre is established for the benefit of the public with the following objectives:

- To advance the Islamic faith in accordance with the Qur'an and Sunnah.
- To provide religious, spiritual, educational, and social support to Muslims in Weston-super-Mare and surrounding areas.
- To offer facilities for prayer, religious education, community development, and youth support.
- To foster interfaith understanding and social cohesion.
- To deliver charitable services, including but not limited to welfare support, mental health support, and Islamic counselling.

1.4 Powers

To achieve its objectives, the Centre shall have the power to:

- Acquire, own, lease and manage property and facilities.
- Raise funds through lawful means including donations, grants, and charitable trading.
- Employ staff, volunteers, and consultants to support the work of the Centre.
- Partner with other charities, local authorities, and faith-based institutions.
- Organise classes, seminars, events, and community outreach activities.
- Invest funds in accordance with Islamic principles and UK charity law.

2. Membership

2.1 Eligibility

Membership is open to all Muslims aged 18 or over who support the objectives of the Centre and agree to abide by this Constitution.

2.2 Categories of Membership

- Full Members: Individuals who meet the eligibility criteria and pay the annual subscription.
- Associate Members: Supporters who do not meet full criteria (e.g. non-residents), with no voting rights.
- Youth Members: Muslims aged 13-17, with participation but no voting rights.
- Honorary Members: Individuals recognised for outstanding contributions; nominated and approved by the Committee.

2.3 Rights and Responsibilities

Members shall:

- Attend Annual and Special General Meetings.

- Vote in elections and on constitutional matters (Full Members only).
- Uphold the values and Islamic ethics promoted by the Centre.
- Pay their annual dues promptly.-

-£5 membership fee, this is pending further review and maybe subject to change.

- £20 membership fees for local businesses this is pending review and subject to change.

2.4 Termination of Membership

Membership may be terminated by:

- Resignation in writing.
- Failure to pay dues within 90 days of the due date.
- Conduct harmful to the Centre (subject to fair hearing and a 2/3 Committee vote).
- Failure to attend 2 meetings without reasonable cause will mean termination of committee membership.

- Failure to complete mandatory training such as first aid, health and safety, children safeguarding, money laundering amongst others will mean the termination of your role within the centre. This is non-negotiable and refers to committee membership.

Every 3 months committee members will be requested to show completion of mandatory training; this will be overseen by a non-member.

3. Governance & Structure

3.1 General Meetings

- An Annual General Meeting (AGM) shall be held once a year.
- The AGM will approve reports, accounts, and elect the Committee.
- Special General Meetings (SGM) may be called by the Committee or upon written request by 9 Full Members.

3.2 Management Committee

The affairs of the Centre shall be managed by a Committee of up to 12 members elected at the AGM. Roles include:

- Chair-
- Vice Chair
- General Secretary
- Treasurer
- Education Officer
- Youth & Welfare Officer- To be allocated
- Facilities Officer
- Events & Outreach Officer- To be allocated
- Compliance Officer- To be allocated

3.3 Terms of Office

Committee members serve two-year terms and may be re-elected for up to three consecutive terms.

3.4 Decision-Making

Decisions are made by majority vote; quorum is five Committee members. In case of tie, the Chair has the casting vote.

4. Duties of Officers

4.1 Chair

- Provide leadership and vision.
- Chair all meetings of the Committee and General Meetings.

- Represent the Centre to external stakeholders.
- Ensure the Centre functions in accordance with its objectives and legal obligations.

4.2 Vice Chair

- Support the Chair and deputise when required.
- Lead internal reviews and governance oversight.

4.3 General Secretary

- Maintain all Centre records.
- Convene meetings and issue agendas and minutes.
- Handle correspondence and maintain registers of members.

4.4 Treasurer

- Manage the Centre's finances.
- Keep accurate financial records.
- Present annual accounts and budget to the Committee and AGM.
- Ensure compliance with financial and charity law.

4.5 Education Officer

- Oversee all Islamic classes and educational initiatives.
- Liaise with teachers and imams.

4.6 Youth & Welfare Officer

- Develop programmes for youth engagement.
- Coordinate welfare and support services for the local Muslim community.

4.7 Facilities Officer

- Manage physical premises and health & safety compliance.

4.8 Events & Outreach Officer

- Organise community events, interfaith programmes, and da'wah activities.

4.9 Compliance Officer

-Ensures organisation adheres to relevant laws, regulations, and internal policies. They mitigate legal and financial risks by developing and implementing compliance programs, monitoring adherence, and educating employees.

5. Conduct and Ethics

5.1 Islamic Conduct

All Committee members and volunteers must uphold Islamic principles in conduct and decision-making.

5.2 Conflicts of Interest

Committee members must declare any conflict of interest and refrain from related decision-making.

5.3 Safeguarding

The Centre is committed to protecting children and vulnerable adults and shall implement DBS checks and safeguarding policies.

6. Finance

6.1 Financial Year

The financial year shall run from 6th April to 5th April.

6.2 Banking.

Funds must be held in a UK bank account requiring at least two signatories.

Vice chair is authorised to use the online banking services to pay for the centre expenses or any services purchased with any two designated members authorisation.

The net cash is to be disclosed and accounted for, this then will be updated onto the notice board.

The net cash within 48 hours will be transferred onto the central bank account.

6.3 Reserves Policy

The Centre will maintain a prudent level of reserves to ensure sustainability.

6.4 Audit

Accounts shall be independently examined annually and made available to members and the Charity Commission.

7. Madrassah Fees

7.1 Madrassah fees per child shall be between £15-20 per month- this is subject to change pending further review.

8. Amendments and Dissolution

8.1 Amendments

This Constitution may be amended by a two-thirds majority of members present at an AGM or SGM, provided 28 days' notice is given.

8.2 Dissolution

Upon dissolution, any assets remaining shall be transferred to a UK charity with similar objects, as approved by the Charity Commission.

9. Indemnity to trustee, executive members and others.

9.1 The trustees executive members auditors and other officers for the time being of the mustard shall be indemnified and secured harmless out of the funds of the mosque from and against all actions cost charges losses and damage add expenses which they may so any of them shall or may incur or sustained by reason of any act done, concurred in or omitted in our about the execution of their duty of supposed duty in their respected offices of trust. Provide always no executive member or trustee and no persons appointed by the board of trustees as ordered her shall be virtue of this article be exempt from or be entitled to be indemnified by the mosque against liability which by virtue of any rule of law would otherwise attach to him in respect of any negligence default breach of duty or breach of trust.

10. Interpretation of rules.

10.1 The board of trustees shall be the sole authority of the interpretation of the rules and of the regulations made from time to time by the board of trustees and their decision of the board of the trustees upon any question of interpretation or upon any matter affecting the mosque and not provide for by these rules or regulation shall be final and binding.

10.2 In the event of any dispute concerning correct interpretation of the holy Quran or any hadith between the trustee and or executive members not being resolved amicably amongst themselves then said dispute

shall be referred for fatwa to any one or both the following institution and it would be up to the board of trustees to decide by majority vote which decision to accept or whether further action to take

10.3 Weston Islamic Education Centre North Somerset.

This constitution, drafted on Thursday, 26 June 2025, replaces the previous version, which was outdated and not legally compliant.

End of constitution.